



COVID-19 Camp Regulations and Safety Procedures

Mandatory Zoom Meeting:

1. All parents must be available for a Zoom Conference on Sunday, July 12th at 7pm for an informational meeting detailing, camp, check-ins, group locations and Covid-19 Camp Procedures.

COVID-19 Waiver:

1. All participants must sign a waiver releasing Rock Ridge Drama Boosters of all liabilities should a student or staff member be diagnosed with COVID-19.

LCPS MANDATORY GUIDELINES:

1. A face covering must be worn over nose and mouth at all times while inside the building. Visitors should provide their own face covering
2. Groups may not be larger than 50 people or 50% of the interior space or outdoor area capacity
3. Before entering the building, visitors should assess their health using the following questions:
 - a. Do you have a temperature of 100°F or above?
 - b. Do you have a new cough, shortness of breath, or new sore throat that cannot be attributed to another health condition?
 - c. Do you have gastrointestinal symptoms, including nausea, vomiting, or diarrhea, that cannot be attributed to another health condition?
 - d. Do you have new nasal congestion, a new runny nose, or a new loss of smell or taste?
 - e. Do you have new muscle aches or any other sign of illness?
 - f. Have you had contact with someone in the previous 14 days with either a confirmed diagnosis of COVID-19 or who is ill with a respiratory illness?
4. If the answer to any of these questions is yes, please remain at home
5. If you have had a positive COVID test in the past 14 days and/or have had a fever in the last 3 days, please remain at home
6. Avoid directly touching shared items or equipment whenever possible
7. Observe rigorous hand-washing methods
8. Please follow all signage where applicable

Social Distancing Procedures

1. No Campers from out of state will be permitted.
2. Each day we will monitor the health of the staff and campers
3. We will screen all staff and campers daily for symptoms and possible exposure to COVID-19, using questions recommended by CDC. Staff or children who have tested positive for COVID-19, are symptomatic, or who have had a known exposure to a confirmed case of COVID-19 will be excluded to this year's camp according to CDC guidance.
4. We will keep a log of temperature and symptom screening for campers daily and maintain confidentiality of these records.
5. All Staff will be required to wear a face covering, which may include a mask, a face shield or both.
6. All students will be required to wear a face shield for singing purposes. Face Shields will not be provided and can be found online.
7. No individuals outside of the Camp (either staff or student) will be permitted to interact with the students or staff during Camp Hours. Including during pick-up and drop off. All persons must remain in their cars.
8. We will implement the following prevention and mitigation strategies to slow and limit COVID-19 Exposure and Spread.
 - a. Cover your cough
 - b. Practice recommended regular and routine handwashing practices
 - c. Avoid use of items that are not easily cleaned and disinfected
 - d. Practice proper use, removal, and washing of cloth face coverings.
 - e. Post signs with Covid-19 prevention and control practices
 - f. Provide policies and education on COVID-19 prevention and control practices
 - g. Ensure adequate supplies of tissues, hand soap, alcohol based hand sanitizer and household cleaning products suited for the facility.
9. Any staff or child exposed to a person diagnosed with a confirmed or probable case of COVID-19 may not work or attend camp until they complete self-quarantine following the CDC Guidelines. Persons who have recovered from COVID-19 must be cleared for release from isolation according to CDC Guidelines.
10. ***If your child exhibits any signs or symptoms of COVID-19 or any cold, please keep them home. We will allow you to use your remaining tuition as credit for the following year.***

IF A CASE OCCURS:

1. We will quarantine following the CDC Guidelines

- a. Individuals may not work at or attend until completing self-quarantine and obtaining clearance from the individual's primary care physician
- b. Follow exposure control plans in the camp's health program.
- c. Communicate with the local health department and parents
- d. Based on consultation with the local health department, the entire facility may be closed based on the level of contact and exposure.
- e. Wait 24 hours, then complete extra cleaning/disinfection of the facility.
- f. If a staff member of a child develops symptoms of COVID-19 during the day, we will safely isolate the person and ensure they are wearing a mask or face covering.
- g. Contact the Director of Health and Safety, and the parent/guardian and arrange for safe transportation to a healthcare facility or home.

DROP OFF/PICK-UP PROCEDURES

1. No parent will be allowed out of the car during drop off or pick up.
2. Students will be greeted by 2 camp counselors.
 - a. 1 Camp Counselor will take their temperature
 - i. Students with fevers will not be permitted out of the car
 - ii. Students with coughs will not be permitted out of the car
 - b. 1 Camp Counselor will check them in
3. Students will arrive on a staggered schedule based on their specific cast. Parents will have the opportunity to choose, via "Sign-Up Genius" their designated cast. This will allow for car-pooling to exist. The cast sign-ups will be posted on July 6th and will be on a first come first serve basis. Campers in the same family MUST be in the same cast.
 - a. Families who have siblings in both the Youth Cast and Grades 4 - 9 Cast, must sign up for the ICE Cast.
 - b. Families who have siblings in the Tech Camp and an Acting Camp must sign up for the SNOW Cast.
 - i. Frost - 8:30am
 - ii. Youth/ICE - 9:00am
 - iii. Snow/Tech- 9:30am
4. Casts will report directly to their designated rehearsal room.
 - a. Cafeteria - Frost
 - b. Library - Snow
 - c. Auxiliary Gym - Ice
 - d. Choir Room - Youth Cast
 - e. Auditorium - Tech Crew
5. Casts will not intermingle with other casts
6. Lunches will be held in their rehearsal room
 - a. No plastic silverware will be provided
 - b. ONLY reusable water bottles will be allowed that are clearly marked and identified with a name.

- c. Students are not permitted to share food with one another.
 - d. No microwaves will be made available.
- 7. Bathrooms will be monitored by Booster Volunteer parents who will monitor hand washing and wipe down water fountains after each use.
- 8. Students will not have class time outside of the rehearsal room.
- 9. No student written plays will be rehearsed or performed. All Camp time will be designated to learning theatrical skills while rehearsing the production of Frozen, Jr.
- 10. Frequent breaks will be provided. Cleaning will occur at that time which may include but not be limited to disinfecting high contact surfaces.
- 11. Students must have an easily identifiable and unique reusable water bottle.
- 12. The Director of Health and Safety will be located in the Main Hallway.
- 13. Early Pick-Up must be arranged at least 24 hours in advance. No parents will be permitted into the building. You must call a designated phone number, to be provided, and your child will be brought to you.
- 14. PICK UP
 - a. Radios will be provided to camp counselors. You must display numbers in your car. As you pull up to the school, the numbers will be radioed inside and your camper and campers will be released to you. No parents will be permitted into the building at any time.
 - i. Youth - 12:00pm
 - ii. Frost - 3:30pm
 - iii. Ice- 4pm
 - iv. Snow/Tech- 4:30pm
- 15. BEFORE AND AFTER CARE
 - a. No before and after care will be provided. Refunds for this service will be provided.

STAGING:

- 1. Students will be expected to wear face coverings during performances. This may include a mask and/or a face shield.
- 2. 3 - 5 Handheld Microphones on stands will be placed at the front of the stage.
- 3. Soloists will stand at the microphone to sing their solo. They will not be allowed to touch the microphone.
- 4. No Wireless microphones will be worn by the performers.

5. Choreography will respect appropriate social distancing.
6. Students must wait in their designated holding area in the hallway. An adult tech crew member will welcome the student backstage prior to their performance time. Video and Sound monitors will also be provided in the holding area.
7. Students will have a minimum of 3 Scenes/Songs
8. No Intermission will be allowed.
9. All staging will reflect social distancing guidelines.

THE PERFORMANCE:

1. Depending on which phase VA is in will determine whether or not we will be able to have a live audience.
2. We will be able to provide Streaming codes to parents and families around the globe to be broadcasted. They will be able to watch the performances in real time.
3. There will be no intermission.
4. There will be no concessions.
5. Audience members, if permitted to watch the production, must be socially distanced in every direction. A limited number of audience members will be allowed into the theatre. Members of the same household may sit together as long as they remain social distance procedures from other families.
6. If permitted, 2 complimentary tickets will be provided to each family in the camp. These will be a priority. Any additional tickets will be sold online in a limited capacity.
7. All tickets will be electronic, no paper tickets will be allowed and the box office will be closed. No tickets will be sold at the door.
8. All Playbills will be virtual. Students will receive 1 Handheld Commemorative Playbill for keepsake, but no playbills will be provided to parents.

Casting

1. Casting will take place on the 1st day of camp.
2. Parents in the 4 - 9 Camp, will have the opportunity to sign up for specific casts via Sign-Up Genius. These sign-ups are based on a first come first serve basis.
 - a. Frost
 - b. Snow
 - c. Ice

3. Each cast will remain separate from one another. They will not participate in group activities and will not interact with another cast.

Costuming

1. Due to the cross-contamination challenges of costuming, campers will wear their Camp T-Shirt for the production or provide their own costume that other campers may not wear.
2. It is possible that some cast members will be provided hats or wigs, however, that hat or wig will be only theirs throughout the two weeks.
3. Styles of shoes will be released with casting on the 2nd day of camp. Campers must provide their own shoes.

Wigs

1. If a wig is provided for a cast member, it will only be worn by that cast member and never shared.

Props

1. Limited props will be used.
2. There will be a "Clean" designated table, and a "Used" designated table. Once a prop is used, it will be placed on the "Used" designated table and cleaned immediately by an adult. Students may not touch the props on the "Used" table.
3. Props will not be shared by students without having been cleaned first.

Scenic Design

1. Set pieces will be limited in scope.
2. Projections have been purchased for this production and will be used to enhance the scenic design.

Lighting Design

1. Only 1 staff member may touch the lighting board.
2. No students will be allowed to cue lights.
3. Spot Lights will be cleaned after each use.
4. Lighting will be used at its full capacity